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KEIZER PARKS & RECREATION ADVISORY BOARD AGENDA
Tuesday, July 12, 2022, 6:00 p.m.
Keizer Civic Center

1. CALL TO ORDER
2. APPROVAL OF MINUTES ~ June 2022
3. APPEARANCE OF INTERESTED CITIZENS
4. NEW/OLD BUSINESS
 - Review/Discussion/Questions Regarding Volunteer Training
 - Band Approval for KRA Amphitheater Summer Concert Series
 - The Crush Band – Brian Lee: *Lee is the president of Rotary and this is his band. They play music from the 60s, 70s & 80s*
 - Park Reports:
 - Tanya Hamilton: Country Glen & Northview
 - Gwen Carr: Claggett Creek & Bob Newton
 - David Loudon: Northridge & Hidden Creek
 - Katie Brady: Meadows & Ben Miller
 - Lisa Cejka: Ryan J. Hill & Willamette Manor
 - All: Keizer Rapids Park
5. STAFF REPORT
6. COUNCIL LIAISON REPORT
7. OTHER BUSINESS
 - Board Member Reporting to Council: Katie Brady, July 18
8. ADJOURNMENT

Reminders:

Next Board Meeting
Tuesday, August 9, 2022



**KEIZER PARKS & RECREATION ADVISORY BOARD
REGULAR SESSION MINUTES
Tuesday, June 14, 2022
6:00 p.m. Keizer Civic Center**

CALL TO ORDER – Vice Chair David Loudon called the meeting to order at 6:01 p.m. Attendance was noted as follows:

Present

David Loudon, Vice Chair
Katie Brady
Matt Lawyer
Gwen Carr
Lisa Cejka
Clay Rushton

Absent:

Tanya Hamilton, Chair
Mathew Poteet
Michael Pantalone

Council Liaison Present

Mayor Clark for Councilor Starr

Staff Present

Robert Johnson, Parks Division Manager
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: Correction made to minutes. Matt Lawyer moved for approval of the April 2022 Minutes. Lisa Cejka seconded. Motion passed as follows: Loudon, Lawyer, Carr, Rushton, Cejka and Brady in favor with Hamilton, Poteet and Pantalone absent.

APPEARANCE OF INTERESTED CITIZENS:

Cole Mallett, suggested painting 503 (area code) on the water tower. Mayor Clark explained that funding for painting and subsequent maintenance is not available at the present time.

Tammy Kunz, Keizer, reported that she is the president of the newly formed board formed for the Kennedy neighborhood with Kennedy Elementary School and asked about reserving a shelter for a picnic. Robert Johnson indicated that he would help her with the reservation process. Ms. Kunz asked if a community garden could be put in Claggett Creek Park. Mr. Johnson urged her to consider adding to the garden at Mike Whittam Park since there is a lot of room and Claggett is used by several sports groups and is very close to two other community gardens. He asked her to contact him to discuss this further.

Carol Phipps, West Keizer Neighborhood Association, thanked Robert for the bench at Palma Ciea Park and Matt Lawyer for helping with the work day in May. She explained the work that was done and asked about wood chips. Mr. Johnson responded that a tree service is scheduled to do work on June 24 and will take the chips to Palma Ciea.

NEW/OLD BUSINESS

Jenny Ammon – Environmental: Jenny Ammon congratulated the Board for their work on the Parks Master Plan and getting the Parks Fee approved. She introduced herself and explained that the Environmental & Technical Division of the City collaborates with parks to educate everyone on how parks affect stormwater. She explained that stormwater is not treated before it goes into the rivers, shared information about Trashy Tuesdays and Adopt-a-Street, and announced that the City has been collaborating with Willamette River Keepers and State Parks in efforts to preserve the Willamette River.

Band Approvals for KRA Summer Concert Series: Lisa Cejka moved to approve Bridge City Blues Band for the KRA Summer Concert Series. Katie Brady seconded. Motion passed as follows: Louden, Lawyer, Carr, Rushton, Cejka and Brady in favor with Hamilton, Pantalone and Poteet absent.

Park Reports:

- **Mike Pantalone ~ Sunset & Palma Ciega:** No report.
- **Clay Rushton ~ Bair** looks good. |**Mike Whittam** lots of room for more plots; southernmost section near road is overgrown.
- **Mathew Poteet ~ Keizer Little League & Clearlake:** No report.
- **Matt Lawyer ~ Wallace House:** Grass is a little long. | **Chalmers-Jones:** Skate Park in constant use; Community Garden active.
- **All ~ Keizer Rapids Park:** Boat-in Campground almost completely under water but there are no big logs. Concrete balls holding the disk golf baskets are still laying around; someone is stripping bark and limbs from trees in the park; open grassy is looking good.

STAFF REPORT: Robert Johnson reported that Disc Golf has had a transition in volunteers and he is looking forward to training the new ones who help with maintenance of the course. The weather over the past three months has made it difficult to do some tasks. Lawn mowers are still getting stuck. He thanked West Keizer Neighborhood Association for pushing for improvements at Palma Ciega Park noting that it is starting to become a good park and a Scout may do an Eagle Scout project/pathway there. Shade sail poles are being extended in Portland and will hopefully be installed by the end of June, two picnic shelters are being installed near the Big Toy while it is closed, and irrigation in the open field at Keizer Rapids is currently being installed. Staff has been working all week on the splash fountain and the mosaic art will hopefully be installed by June 30.

COUNCIL LIAISON REPORT: Mayor Clark reported that Council had instructed staff to move forward with a contract with Marion County for two turf fields at Keizer Rapids Park; the Keizerfest area has been prepped and leveled; study is being done to improve safety and lighting at the Keizer Rotary Amphitheater, and she had forwarded to Bill Lawyer and Robert Johnson an email received from Jenniffer Peterson asking about environmental impacts of park maintenance.

OTHER BUSINESS: Matt Lawyer reported on the Soggy Day in the Park event and thanked the volunteers that participated, he suggested that staff consider applying for grants available to make the boat ramp more ADA accessible and consider contacting Cherriots to extend

Route 14 past Shoreline and into Keizer Rapids Park. He concluded by commending Miranda Coleman and sharing information about the new youth liaisons and urged Board members to encourage any youth they know to volunteer.

Matt Lawyer will report to Council.

ADJOURNMENT ~ Meeting adjourned at 6:54 p.m.

Next Meeting: July 12, 2022

Approved: _____